

Key

Clause 4.2.2(b)(i)(a)	Staff sharing is allowed where the member of staff does not have access to electricity information.
Clause 4.2.2(b)(i)(b)	Staff sharing is allowed where the member of staff has access to electricity information but does not have in performing the roles, functions or duties of their staff position, any opportunity to use that electricity information to engage in conduct contrary to DNSP's obligations under cl. 4.1 (obligation not to discriminate).
Clause 4.2.2(b)(i)(c)	Staff sharing is allowed where the member of staff only has access to electricity information to the extent that is necessary to perform services that are not electricity services (such as general administration, accounting, payroll, human resources, legal or regulatory, or IT support services).
Clause 4.2.2(d)	Staff sharing is allowed where the shared staff are officers of both the DNSP and the related electricity service provider.

The purpose of this document is to identify the nature of positions (including a description of roles, functions and duties) of its members of staff to which CitiPower/Powercor and United Energy has not applied section 4.2.2(a) of the Ring-fencing guideline (which prohibits staff of the DNSP who are involved in the provision of direct control services being also involved in the provision of contestable electricity services by a related electricity service provider). It further provides analysis of the exemptions in clause 4.2.2 as they apply to role categories. This register is publicly available on CitiPower/Powercor and United Energy's website and is updated periodically.

Role category	Description of roles	Roles in this category	Are any of these roles shared with the related electricity service provider?	Does one of these exemptions apply?				Can be shared?
				Clause 4.2.2(b)(i)(a)	Clause 4.2.2(b)(i)(b)	Clause 4.2.2(b)(i)(c)	Clause 4.2.2(d)	
General Skilled Workers / Trade Skilled Workers	Maintaining and constructing network infrastructure and components. Installation of substation secondary control systems and high voltage equipment. Operation of vehicles, plant and equipment. Maintenance, testing, calibration and managing tools and equipment to approved standards.	Technical Officer Head of Network Control and Operations Construction Planning Co-ordinator (VPN only) Maintenance Services Officer Works Dispatcher Technical Officer Underground Tests (VPN only) Apprentice (VPN only) System Analyst/Controller Communications Analyst Program Manager Legacy Meter Exchange Project Manager (UE only)	no	n/a	n/a	n/a	n/a	n/a
Electrical Designers / Design Officers	Undertaking design work for distribution infrastructure. Determining and documenting the type and arrangement of circuits, transformers, circuit-breakers, transmission lines and other equipment. Undertaking design of protection and control of SCADA related systems.	Designer Senior Designer Design Drafter Engineer Principal Engineer	no	n/a	n/a	n/a	n/a	n/a
Electrical Technicians / Technical Officers	Responsible for the construction, repair and maintenance of power supply. Primarily work in the field traveling to different locations to construct, troubleshoot, diagnose, and resolve problems. Maintaining, testing and calibrating equipment to approved standards.	Lineworker (VPN only) Power System Worker (VPN only) Protection and Control Tester (VPN only) Power Systems Electrician (VPN only) Field Leader Overhead (VPN only) Meter Technician (VPN only) Technical Officer Communication and Measurement Systems (VPN only) Senior Protection and Control Tester (VPN only) Cable Joiner (VPN only) Lineworker Transmission (VPN only)	no	n/a	n/a	n/a	n/a	n/a

Engineers / Other Technical Professionals	Evaluating, estimating, designing, developing and maintaining electrical control systems and components to required specifications.	Engineering Group Manager Grid Connection Project Engineer Technical Engineer Team Leader Supply Chain Worker (VPN only) Materials Co-ordinator (VPN only) Analytics Engineer Project Engineer Technical Support Engineer Grid Connection Project Engineer Civil Engineer (VPN only) Senior Design Engineer Station Design Engineer Delivery Leads/Specialists/Co-ordinators Maintenance Services Officer Asset Inspection Officer Customer Compliance Officer Quality Assurance Officer Plant Maintenance Officers Maintenance Services Officer	no	n/a	n/a	n/a	n/a	n/a
Supervisors / Team Leaders	Undertaking supervisory tasks. Responsible for assigning, monitoring and co-ordination of their team's work.	Field Leader (VPN only) Site Manager (VPN only)	no	n/a	n/a	n/a	n/a	n/a
Customer operations (excluding contact centre)	The Customer Operations group provide services to CitiPower/Powercor and United Energy customers ranging from resolution of customer claims and complaints to field based services such as electrical inspections, field audit and quality, customer asset compliance and no go zone/permit to work requests.	Head of Customer Operations Customer Resolutions Manager Customer Resolutions Co-ordinator Customer Portal Manager Claims Officer Customer Resolution SME Customer Resolutions Agent Customer Compliance Team Leader No Go (VPN only) Customer Compliance Officer (VPN only) Technical Compliance Officer - No Go Zone (VPN only) Customer Compliance Team Leader (VPN only) Team Leader CSG Technical Support (VPN only) Connections Technical Advisor (VPN only) Field Audit and Quality Manager Quality Assurance Officer Quality Systems and Reporting Co-ordinator Field Practices Team Leader Field Auditor	no	N/A	N/A	N/A	N/A	N/A
Officers	Officers of both the DNSP and Related Electricity Service Provider.	Chief Executive Officer Chief Financial Officer General Manager Network Services (VPN only) General Manager People Culture and Legal General Manager Corporate Affairs General Manager Regulation General Manager Electricity Networks General Manager Customer Services General Manager Strategy Programs and Change General Manager Energy Solutions General Manager Service Delivery (UE only)	yes	no	no	no	yes	yes

Administration	Ensures the efficient performance of all departments in an organisation. Provides a connecting link between the senior management and the employees. Complete miscellaneous administrative tasks such as diary management, booking travel and organising events.	Executive Assistant Administration Officer	yes	no	no	yes	no	yes
Regulation	Specialise in overseeing the organisation's activities to ensure compliance with regulatory obligations. Managing the regulatory reset. Submitting to government consultations and rule changes. Providing advice internally on regulatory matters.	Head of Regulation Regulatory Projects Manager Regulatory Analyst Regulatory Information Data Controller Head of Regulatory Strategy and Pricing Pricing Analyst Regulatory Modelling Manager Pricing Manager Data Analyst Compliance Analyst	yes	no	no	yes	no	yes
Procurement	Responsible for crafting effective procurement strategies, finding cost-effective deals and suppliers, and supply chain management from initial requisition to invoice payment. Evaluating and buying raw materials, products, and services. Keeping track of all goods and services ordered and received, and maintaining accurate inventory records including details on price, performance, and delivery.	Head of Procurement and Property Group Procurement Manager Analytics and Governance Manager Contractor and Supplier Performance Manager Procurement Analyst Contract Analyst Category Specialist Contract Specialist Purchasing Officer	yes	no	no	yes	no	Yes
Finance	Responsible for running the accounting and financial activities of the organisation. Analysing the economic stability of the company and provide financial information to other departments, enabling these departments to make budgeting and investment decisions. Manages Accounts Receivable, which allocates all payments to offset affiliate invoices. Undertakes debtor management, which includes collection on all outstanding debts via phone and email, write off, month end and end of financial year reporting to finance, and bad and doubtful debtor provisioning.	Finance Manager Business Operations Head of Risk and Financial Control Finance Business Partner Planning Analyst Business Reporting Analyst Manager Financial Advisory Commercial Analyst Business Performance Reporting Analyst Head of Business Performance Management Network Facilities Specialist Financial Controller Financial Accounting Manager Financial Accountant Senior Financial Accountant Manager Revenue Management Credit Manager Revenue Management Team Leader Major Accounts Analyst Revenue Officer Credit Controller Revenue Management Subject Matter Expert	yes	no	no	yes	no	yes

Risk, resilience and insurance	<p>Risk and resilience roles include management and monitoring of the business continuity, crisis and emergency plans, facilitating the annual Crisis Management exercise and providing training to key stakeholders. Develop, implement and monitor the risk management policy, framework and supporting procedures.</p> <p>Insurance roles involve providing the business with expert advice and recommendations on risk management. Procurement and maintenance businesses insurance policies, identification of emerging insurance risks and trends, expert advice on contractual clauses relating to insurance, indemnity, and liabilities, and general insurance advice.</p>	<p>Manager Risk and Resilience Risk and Resilience Advisor Insurance Manager</p>	yes	no	no	yes	no	yes
Accounts payable and purchasing	<p>Responsible for vendor maintenance and creation, creation of purchase orders. Roles of the Cash Management team include ensuring suppliers' invoices are paid on time, manage transactional banking arrangements of the Group, SAP Concur Expense management and Corporate Credit Card processing.</p>	<p>Team Leader Cash Management Accounts Payable Officer Team Leader Purchasing Purchasing Officers</p>	yes	no	no	yes	no	yes
People and Culture	<p>Overseeing the effective and efficient management of the functional areas of work health and safety, injury management, return to work, wellbeing, environmental management, sustainability, employee relations, recruitment, learning and development and organisational development.</p>	<p>Manager IR and HR Operations Head of Health, Safety and Environment Governance and Performance Manager Manager System Performance and Risk Project Health, Safety and Environment Advisor Health, Safety and Environment Risk Lead Field Health, Safety and Environment Advisor Sustainability and Environmental Advisor Systems and Performance Analyst Works Practice Advisor Customer Policy Officer Network Compliance Officer Health and Wellbeing Manager Projects HSE Advisor Senior Projects HSE Advisor HSE Co-ordinator Field HSE Advisor Payroll Manager Payroll Officer Head of Organisational Development Senior HR Business Partner Talent Acquisition Team Leader Talent Acquisition Advisor Manager Learning and Development Learning Services Administrator Learning Services Advisor HR Business Partner Technical Training Manager</p>	yes	no	no	yes	no	yes

Legal	Providing legal support services, including providing legal advice on business issues and company strategies, selecting and overseeing the work of outside legal counsel, drafting and editing commercial agreements, providing legal advice and legal services relating to the company's compliance with applicable laws and agreements, and helping prepare briefs, complaints, motions and other court documents.	Head of Legal Senior Legal Counsel Legal Counsel	yes	no	no	yes	no	yes
IT	Responsible for providing the infrastructure for automation. Implements the governance for the use of network and operating systems, and assists the operational units by providing them the functionality they need.	Manager of Technology and Security Program Manager Manager Cyber Security Data and Reporting Lead Enterprise Architect Design and Assurance Manager Security Analyst Security Strategy Planning Manager Manager of IT Performance Manager Workplace Technology Manager of Customer Technology Manager Service Management and Operations Manager Network Operational Technology IT On-Site Support Team IT Service Desk Team Lead Database Administrator Delivery Lead Market Compliance SCADA System Analyst IT Assurance Lead IT Project Manager IT Consultant	yes	no	no	yes	no	yes
Workplace Services	Responsible for corporate and depot sites. Day to day running of these sites in regards to office space, refurbishments, general repairs, maintenance at the site, engagement with all business units, mail room, car parking, reception, cleaning, stock, security at site.	Group Workplace Services Manager Senior Facilities Specialist Mail and Admin Clerk Repairs and Maintenance Technician Security Guard	yes	yes	no	no	no	yes
Strategy, Programs and Change	Provides advice, tailored strategies, tools and techniques to help successfully drive and adopt change within our teams and our business. Includes managing the people side of change arising from business improvement initiatives, as well as implementing business-wide initiatives. Focuses on improving the strategic and operational focus on improving customer experience.	Business Analyst Reporting Analyst Strategy and Change Analyst Customer Services Change Management Lead Change Management Analyst Head of Customer Experience Major Client Manager (VPN only) Customer and Market Compliance Manager Business Analyst Data and Reporting Analyst Retailer and Customer Engagement Lead Industry and Compliance Lead Customer Group Performance Lead Performance and Reporting Analyst	no	N/A	N/A	N/A	N/A	N/A

Contact centre	Responsible for providing a 24/7 phone service for faults and emergencies reports, whilst also assisting customers with a wide range of general enquiries.	Contact Centre Manager Team Leader Contact Centre Customer Service Advisor Learning and Development Co-ordinator Contact Centre Performance Analyst Customer Service SME Connections SME Connections Case Officer Call and Resource Analyst	yes	no	yes	no	no	yes
Corporate Affairs	Responsible for corporate branding, internal and external communications, social media management, marketing and media services.	Media Advisor Internal Communications Manager Marketing and Community Partnerships Manager Stakeholder and Engagement Manager Brand and Partnerships Lead Media and Public Affairs Manager	Yes	yes	no	no	no	yes

Regarding the UE BESS trial.*

Network Strategy	Liaison, contract negotiation, project definition and problem solving with retail partner, ARENA, AEMO and AER.	Manager Principal Engineer	yes	no	yes	no	no	yes
Non Network Solutions	Project management, project definition, specification of BESS systems, BESS control system, liaising with AEMO, ARENA, retail partner, industry, reporting, project budget, testing & BESS operation.	Manager Engineers	yes	no	yes	no	no	yes
Project Delivery	Project management, design, site survey, installation, commissioning and testing.	Project Manager Designer Engineers	yes	no	yes	no	no	yes
IT/ Network Analytics	BESS control system build, testing, commission, interface with retail partner orchestration platform.	Project manager Engineers Analysts	yes	no	yes	no	no	yes

* the BESS access service to be supplied by United Energy to the retail partner is a 'contestable electricity service' for the purpose of the Guideline. Therefore the staff sharing provisions apply.