



# **United Energy Ring fencing staff and office sharing registers**

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# 1. Introduction

In October 2017, the Australian Energy Regulator (**AER**) released its Ring Fencing Guideline Version 2 (**guideline**). The guideline seeks to prevent distributors from providing their affiliates operating in unregulated markets from having an unfair advantage.<sup>1</sup> The guideline includes provisions in the following three broad areas:

- cross-subsidisation—preventing distributors from using regulated revenues to subsidise activities in unregulated markets
- discrimination—ensuring distributors treat affiliates and third parties equally
- information sharing—providing electricity information to all parties on an equal basis.

To ensure United Energy (**us** and **we**) do not confer an unfair advantage on affiliates, we are required to publish staff sharing and office sharing registers.

In accordance with the guideline, certain staff are allowed to be used, or shared, by us and our affiliates. Staff must be included on the register if they are eligible to be shared for reason that they:

- do not have access to electricity information
- do not have opportunity, in performing their the roles, functions or duties of their position, to use electricity information to engage in discriminatory conduct
- are an officer for us and an affiliate.

The staff sharing register must include a description of the shared staff's positions, roles, functions and duties.

The guideline also allows certain offices to be shared. The office register includes a list of all offices where staff listed on the staff sharing register are located, offices where staff do not have access to electricity information and the location of staff that have access to electricity information but have no opportunity to use that information. Not all staff at the listed locations are shared.

The staff and office sharing registers will be periodically updated.

<sup>2</sup> AERRing fencing guideline version 2, October 2017, clause 4.2.4(a).



## 2. Staff sharing register

The below register contains the positions and a description of the respective roles, functions and duties of shared staff.

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<b>Position</b>	<i>Operations Manager</i>
<b>Description</b>	Management of area managers, supervisors, back office support, faults, field delivery and subcontractors.

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<b>Position</b>	<i>Program Delivery and Compliance Manager</i>
<b>Description</b>	Management of projects and customer-initiated capital works.

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### 3. Office register

As required by the guideline, table 1 contains a list of offices which may be shared with affiliates. The offices listed are those where the following staff are located:

- staff listed on the staff sharing register
- staff that do not have access to electricity information
- staff who have access to electricity information but do not have in performing their roles, opportunity to use that electricity information

Not all staff within these offices are shared.

**Table 1 Office sharing register**

<b>Office class</b>	<b>Office location</b>
Depot	Burwood
Depot	Mornington
Depot	Keysborough